



# 48<sup>th</sup> Annual Brookings Summer Arts Festival

In Pioneer Park – West Highway 14  
Brookings, South Dakota

## *Festival Hours*

Saturday, July 13, 2019 – 10:00 am to 7:00 pm  
Sunday, July 14, 2019 – 10:00 am to 5:00 pm



## *Criteria*

Participation is open to artists and fine craftspeople who produce visual works, art, or craft of original concept, design, and execution. The Brookings Summer Arts Festival is a juried event. The jury images submitted must accurately represent the body of the artist's work to be exhibited at the festival. Only the type of art or craft shown in jury images can be sold. Artists must be present during the festival. No agents or representatives will be allowed without the presence of the artist. Photo I.D. will be required.

**Work produced from molds or kits, consigned or commercially assembled from commercially produced materials or items deemed inappropriate by the committee are not permitted.**

Original artwork or prints thereof are acceptable. First preference will be given to limited first edition prints (1000 copies or less). Commercially silk-screened sweat/tee shirts are generally not acceptable. Appliquéd sweat/tee shirts not exhibiting originality or handcrafted quality are generally not acceptable.

Two artists may share one booth space. EACH artist MUST submit an application, 3 images of their work and jury fee. BOTH artists must be accepted in order to qualify for a shared booth space.

**All artwork will be juried on the basic criteria of: ORIGINALITY, CRAFTSMANSHIP, and SKILLFULL USE OF MATERIALS.**

## *Jury Deadlines*

- ◆ Applications must be postmarked no later than March 1, 2019.
- ◆ Notification of jurors' decisions will be mailed by April 15, 2019.

## *Application Procedures*

- ◆ Complete the application.
- ◆ Enclose two (2) separate checks, one **\$25.00 check** for jury fee and one **\$250.00 check** for booth fee.
- ◆ (If providing non-digital images, Please include one \$25.00 check for transfer fee.)
- ◆ **\*\*Enclose one additional \$200.00 check if requesting double booth space (toward the back).\*\***
- ◆ Three (3) digital images of your work must be mailed with your application or emailed to [artbooths@bsaf.com](mailto:artbooths@bsaf.com). All images should be representative of current work. Images mailed will not be returned.
- ◆ Include a \$25.00 transfer fee if non-digital images are mailed; slides, physical photos, etc. Quality of images transferred to digital cannot be guaranteed.
- ◆ Jurying is based largely on images so please send us quality, detailed images of your current work.
- ◆ **Attach an artist's statement of 100 words or less explaining your creative process.** Include specific information describing your material/medium and process/technique used in the creation of your work.
- ◆ Jurors will be keenly interested in the processes and techniques you used to make your items, so please describe in detail. The artist's statement is critical in determining originality and hand-crafted nature of presented work.
- ◆ Applications must be accompanied by one business sized, self-addressed stamped envelope. Please supply adequate return postage.

## *Fees*

- ◆ **Jury fee - \$25.00** (non-refundable). If your images are not in a digital format, add \$25.00 transfer fee to your jurying fee.
- ◆ **Booth fee - \$250.00** single booth. Additional \$200.00 booth fee if applying for double booth space toward the back (separate check). Refundable if applicant is not selected to exhibit. Cancellations on or before May 15 receive full refunds. Cancellations after May 15 will not receive a refund. Sorry, no exceptions.
- ◆ Separate checks for jury and booth fees must be submitted with your application.
- ◆ Make checks payable to: Brookings Summer Arts Festival
- ◆ **Jury Fees will be deposited immediately.**
- ◆ If accepted, **BOOTH FEES WILL BE DEPOSITED MAY 15, 2019.**
- ◆ If check is returned, you will have 10 days, from notification, to send a cashier's or certified check. Inability to comply will result in automatic rejection from the festival.

## *Space Assignments*

- ◆ Check in time and set up information will be included in the acceptance letter mailed to artists.
- ◆ Booth space is non-transferable.
- ◆ **Exhibitors are guaranteed a 12 ft. x 12 ft. space. You will be allowed minimal space behind your booth to use as available.** Artists may request two spaces. Double spaces will have a 12 ft. front and be 24 ft. long to the back. The availability of dual spaces is not guaranteed and is awarded at the discretion of the BSAF. If you have any questions, email [artbooths@bsaf.com](mailto:artbooths@bsaf.com) or call (605) 692-2787.
- ◆ The festival takes place in a city park. Booth configurations are based on the park's natural landscaping.
- ◆ Artists must provide their own display units, tables, chairs, and canopies. Some spaces are in full sun, so be prepared!
- ◆ **Absolutely no generators will be allowed in the art booths. No power is provided to the art booths.**

## *Rules*

- ◆ **ABSOLUTELY NO PETS allowed on festival grounds.**
- ◆ The Artist(s) listed on the application must be present with their work for the duration of the festival.
- ◆ Artists must open on time and are not allowed to pack-up or leave before the conclusion of the festival.
- ◆ **All work exhibited must be consistent in quality and body of work with images submitted by Artist(s) in his or her application.** The Brookings Summer Arts Festival (BSAF) committee will screen booths throughout the festival. The addition of other bodies of work not specifically juried into the BSAF must be removed from sale. **If work is not consistent with the juried images or the rules have been broken, the artist will be asked to leave the show.** The BSAF committee's judgment will be final and no refunds will be given.
- ◆ All work displayed (enough for two days) must be for sale.
- ◆ The artists or his/her representative must transact all sales. All proceeds from sales go to the participating artists.
- ◆ Exhibitors are responsible for collecting and reporting their own South Dakota sales tax.
- ◆ Only accepted artists, entertainers, and food vendors will be allowed to set up in the park.
- ◆ The BSAF assumes no liability in cases of loss or damage to artwork. Insurance is the responsibility of the artists.
- ◆ **Each vendor is responsible for his or her own package delivery to the designated customer parcel pickup area.**



*48<sup>th</sup> Annual  
Brookings Summer Arts Festival*



Contact Information

**bsaf.com**

**Mail**

Brookings Summer Arts Festival  
P.O. Box 4  
Brookings, SD 57006

**Email**

[artbooths@bsaf.com](mailto:artbooths@bsaf.com)

**Phone**

(605) 692-2787

**Calendar**

**March 1, 2019**

**Postmark deadline for application form**

**April 15, 2019**

**Notification of jurors' decision mailed**

**May 15, 2019**

**Last day to receive refund**

**Booth fees will be deposited**

**July 12, 2019 (Friday)**

12:00 PM

5:30 PM – 6:30 PM

**Site opens at NOON for artists booth setup**

Dinner for all festival participants at Bandshell

**July 13, 2019 (Saturday)**

**FESTIVAL DAY**

7:00 AM

Site officially opens for artists booth setup

8:00 AM

No vehicles admitted into park

8:30 AM

All vehicles must be out of park

10:00 AM – 7:00 PM

Festival hours

**July 14, 2019 (Sunday)**

**FESTIVAL DAY**

7:00 AM

Site officially opens for artists booth setup

8:00 AM

No vehicles admitted into park

8:30 AM

All vehicles must be out of park

10:00 AM – 5:00 PM

Festival hours



# Brookings Summer Arts Festival

## 48<sup>th</sup> Annual Application



Please Print Clearly

Name:
Business Name:
Mailing Address: (New? ___Yes ___No)
City, State Zip:
Best Phone Number to Reach You:
Cell Phone:
Emergency Contact:
Emergency Contact Phone Number:
Email:
Web site:
Types of items sold:
Comments / Requests:
<b>**Please attach an artist's statement of 100 words or less explaining your creative process.</b>

Mark only ONE category to be juried in: (This is also the category you will be listed under in the BSAF program.)

<input type="checkbox"/> Clothing	<input type="checkbox"/> Leather	<input type="checkbox"/> Painting	<input type="checkbox"/> Textiles/Fibers
<input type="checkbox"/> Glass	<input type="checkbox"/> Metal	<input type="checkbox"/> Photography	<input type="checkbox"/> Toys
<input type="checkbox"/> Graphics	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Pottery/Ceramic	<input type="checkbox"/> Wood
<input type="checkbox"/> Jewelry	<input type="checkbox"/> Mixed Media	<input type="checkbox"/> Sculpture	

May a picture be taken of your booth or work to be used on bsaf.com / BSAF Facebook page?  Yes  No

May we display and/or create a link to your web site from bsaf.com?  Yes  No

**Future application preference. Provide your address and email above.**

Please mail a paper application to my address.

Please mail a postcard reminder to download application from [bsaf.com](http://bsaf.com).

Please send an email reminder to download application from [bsaf.com](http://bsaf.com).

To be removed from the BSAF mailing list, please email [artbooths@bsaf.com](mailto:artbooths@bsaf.com).

**Your signature indicates acceptance of all conditions of the application prospectus.**

**Application forms without signature(s) will not be accepted.**

I have read the application prospectus and agree to abide by the rules and regulations of the Brookings Summer Arts Festival (BSAF), understanding that failing to do so may result in my being asked to leave the show, without refund, and that I may not be eligible for future shows. I agree to indemnify and hold harmless the Brookings Summer Arts Festival and the BSAF Board for any losses, claims, or liabilities that may arise as a result of my entry in the show.

**Signature:**

**Date:**

**PLEASE MAIL THE FOLLOWING TO THE ADDRESS ON THE RIGHT**

Completed Application Form & Artist's Statement

3 Quality Images of artist's work (unless emailing to [artbooths@bsaf.com](mailto:artbooths@bsaf.com))

\$25.00 Transfer Fee - for non-digital images, if applicable (separate check)

\$25.00 Jury Fee (separate check)

\$250.00 Booth Fee (separate check)

\$200.00 Booth Fee - for 2<sup>nd</sup> space, if applicable (separate check)

Business size, self-addressed stamped envelope

Brookings Summer  
Arts Festival  
P.O. Box 4  
Brookings, SD 57006

**Application must be postmarked  
No later than March 1**