

Brookings Summer Arts Festival
Brookings, SD 57006

Greetings:

The Brookings Summer Arts Festival (BSAF) Committee is busy planning for the 2012 Festival to be held on **July 14 and 15**. The show hours are Saturday: 10am – 7pm and Sunday: 10am – 5pm. The Committee would like to extend an invitation for you to apply for a food booth space. The booth fee for this year is **\$225** for profit or commercial booths and **\$200** for non-profit organizations for both days. A **\$25** non-returnable jury fee is also required of all applicants. **Separate checks need to be included for EACH fee or your application will be disqualified.** The fee provides a 12'x28' booth space – you must confine your *entire* operation to this space. **No storage trailers or storage trucks are allowed in the east row during festival hours. All products must be in your booth space.** Participants are responsible for their own display.

Photos of the booth as it will appear in the park (if photos are unavailable, then a drawing with the size and layout will suffice) are required. Please note overall length of your booth. Proof of liability insurance must be sent with the application.

All food booth sales will be from within the food booth and service will be from the FRONT of the booth ONLY. **Serving from trailers is not allowed – NO TRAILERS.**

Please make sure your electrical outlets are all GFCI. The inspector has been tolerant in the past, but he will require GFCI or you cannot use the outlets. This is for your own protection. Any electrical concerns you may call Keven Perry at 605-690-0580.

The soda is distributed by the Coca-Cola Company, who will be in contact with accepted participants. You will also be contacted by South Dakota Health Department.

Booth fees are not transferable and will not be refunded after **May 15, 2012**. There is no guarantee of shade and no vehicles are allowed in the park during the Festival. You will need to be in your booth by 9am each day as people arrive early.

Any comments/suggestions you would like to pass onto committee are welcome.

DEADLINE FOR APPLICATIONS: Must be received by March 1, 2012

You will be notified by April 1, 2012

FOR FURTHER INFORMATION: foodbooths@bsaf.com or 605-692-2787 (BSAF)

**Mail completed application: Ellen Herrboldt
BSAF Food Booths
1426 42nd Street
Brookings, SD 57006**

2012 BSAF Food Booth Application

Name of Business or Organization _____

Contact Person: _____

Work/Home Phone: _____ Cell Phone: _____

Address: _____

City, State, Zip: _____

Email: _____

Electricity Required: () 120 volt () 240 volt (must be 4 wire plug) () Both
Booth Construction: () Wood () Tent () Other (No trailers are allowed to serve from)

Please prioritize your food list in the order in which you want to sell first. We maybe limiting our foods, so please be specific. Those vendors selling one food may have priority over those selling numerous products. BE COMPLETE ON YOUR MENU. You will only be allowed to sell what you list here. We would prefer you sell fewer quality items rather than many products.

#1 Food _____

#2 Food _____

#3 Food _____

#4 Food _____

#1 Drink _____ #2 Drink _____

#3 Drink _____ #4 Drink _____

Include the following:

- () \$25 Jury Fee check payable to BSAF – nonrefundable
- () \$225 Commercial or Profit or () \$200 Non-profit Vendor- separate check payable to BSAF
- () Photo(s) or drawing of booth () Proof of liability insurance
- () Self-addressed envelope with \$2.00 In postage on envelope – Please use a large 10x13 inch envelope for all acceptance information.

THIS APPLICATION IS NON-TRANSFERABLE. THE PERSON/ORGANIZATION THAT IS ACCEPTED MUST WORK AND CONTROL THE BOOTH ACTIVITY DURING THE FESTIVAL.

The Brookings Summer Arts Festival does not assume responsibility for any thefts, damages, or injuries relating to the festival. I have read and understand the above information. Also by signing below, I agree to be open during the scheduled hours of both days of the Festival. Opening late or closing early will jeopardize my application for next year. If you ran short of product last year, please come better prepared.

Signature

Date